

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: October 22, 2018

From: Office of Local Systems

Revision Notice Number: 2018_09

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Fox nicole.fox@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M. Number	Summary of Significant Revision(s)
I.M. Table of Contents October 22, 2018	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
I.M. 3.310 Federal-aid Participation in Consultant Costs October 22, 2018	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • The "Simplified Acquisition Process Threshold" has been increased from \$150,000 to \$250,000 for the Abbreviated Consultant Selection Process.
I.M. 3.310, Att. A Federal-aid Consultant Checklist October 22, 2018	This I.M. attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • The "Simplified Acquisition Process Threshold" has been increased from \$150,000 to \$250,000 for the Abbreviated Consultant Selection Process.